



### **Fall Internship**

The Fall/Winter Season is bustling at Lyric Theatre of Oklahoma and ripe with opportunities to learn and grow in a professional theatrical environment. We are seeking collaborative and positive summer interns seeking to grow hands on experience in the administrative side of the organization.

We partner with your university for college credit, or we offer unpaid internships that both provide hands-on administrative experience in the Box Office, Marketing Department, Development and/or Front of House Management at a top rate regional theatre. You can also shadow within other Departments as well to make sure you get the most well-rounded experience while you're with Lyric Theatre. In addition, we offer 2 free show tickets to each summer performance.

Though you will gain experience and an overview in all these areas, what is your area of primary interest?

- Marketing
- Public Relations
- Sales
- Social Media
- Data Management
- Customer Experience and Front of House
- Box Office Protocols
- Fundraising
- Other? Please share your area of primary interest.

### **Expected Hours:**

Office Hours: Approximately 6 hours during the work week (as needed). Plus, flexible hours the day/night of the of show week, and several evenings of work for show week (approx. 6:00 – 10pm) during performances. CRM Training in the daytime: TBD.

### **Fall/Winter Shows:**

THE ROCKY HORROR SHOW 10/2-11/1

Lyric's A CHRISTMAS CAROL 11/28-12/28

If other opportunities for learning and growth present themselves in your area of interest, we will make those opportunities available to you in the form of special projects you can share with future employers or professors. Send a letter of introduction, your availability and a resume to: **miki@lyrictheatreokc.org**.