



Summer Internship

The Summer is bustling at Lyric Theatre of Oklahoma and ripe with opportunities to learn and grow in a professional theatrical environment. We are seeking collaborative and positive summer interns seeking to grow hands on experience in the administrative side of the organization.

We partner with your university for college credit, or we offer unpaid internships that provide hands on administrative experience in the Box Office, Marketing Department, Development and/or Front of House Management at a top rate regional theatre. In addition, we offer 2 free show tickets to each summer performance.

Customer experience is our passion, and you will gain insight into the professional theatre administrative experience. Candidates should be able to lift up to 20 pounds.

Though you will gain experience and an overview in all these areas, what is your area of primary interest?

- Marketing
- Public Relations
- Sales
- Social Media
- Data Management
- Customer Experience and Front of House
- Box Office Protocols
- Fundraising
- Other? Please share your area of primary interest.

Expected Hours:

1. CRM Training in the daytime: **June 5 and 6**
2. Joseph: Office Hours: **June 9-13- 2 hours, 3 days a week** during the day (M-W-Th or Friday as needed). Plus, flexible hours the day/night of the Monday of show week, and several **evenings of work for show week (approx. 6:00 – 10pm) the week of June 16-22.**
3. Beautiful: Office Hours: **July 30-Aug 4, 2 hours, 3 days a week** (M-W-TH or Friday as needed). Plus, flexible hours the day/night of the Monday of show week, and several **evenings of work for show week (approx. 6:00 – 10pm) the week of July 8-13.**
4. Oklahoma! Office Hours: **July 21-July 25, 2 hours, 3 days a week** (M-W, TH or Friday as needed). Plus, flexible hours in the day/night of the Monday of show week, and several **evenings of work for that week (approx. 6:00 - 10pm) the week of July 29-Aug 3.**

If other opportunities for learning and growth present themselves in your area of interest, we will make those opportunities available to you in the form of special projects you can share with future employers or professors. Send a letter of introduction, your availability and a resume to:
miki@lyrictheatreokc.org.