

Summer 2025 at the Civic Center Job Descriptions

WARDROBE

Dresser/Show Crew

Pay Classification:	
Weekly by production	
FLSA Status:	
Non-Exempt	
	Weekly by production FLSA Status:

Job Summary:

The dresser is backstage to assist actors in top of show dressing, costume changes and laundry. It is expected that the dressers attend crew orientation, all dress rehearsals, performances, and strike. The dresser will work with the Wardrobe Supervisor and the Resident Costume Designer to schedule laundry of costumes between dress rehearsals and performances. Will require time outside of regular evening rehearsals and performances.

STAGE MANAGEMENT

Assistant Stage Manager

Department:	Pay Classification:
Production	Salaried
Reports To:	FLSA Status:
Production Stage Manager	Non-Exempt
Job Summary:	
Responsible for assisting the Production Stage Manager. They should help to keeping track of cast members, sets and miscellaneous details during rehearsals and production of a stage performance as directed by the Stage Manager. During pre-production, the ASM should keep cast and crew aware of the rehearsal schedule, aid in set construction and have knowledge of what is to take place on the stage during the show. On show nights, the ASM will be on headset on stage right or stage left. They are the eyes and ears to the Stage Manager positioned in the booth. They are responsible for responding	

to cues, overseeing the backstage area, and supporting actors in the wings.